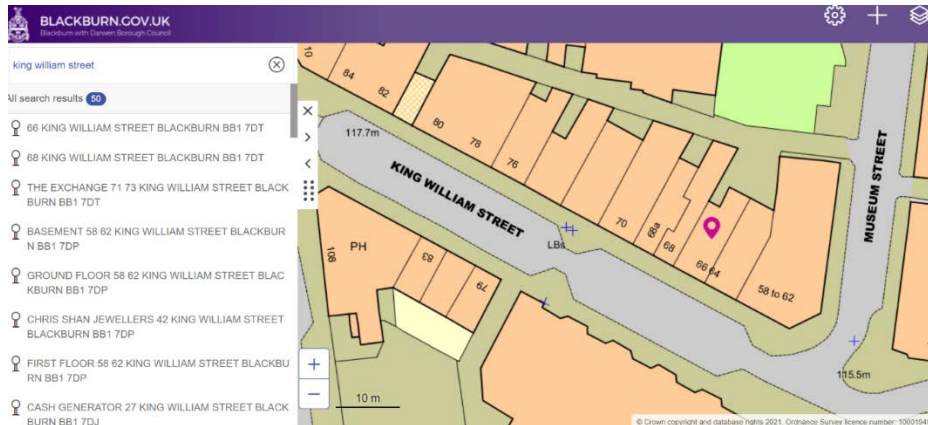


## BwD Local Plan map - quick start guide

### Searching for your location

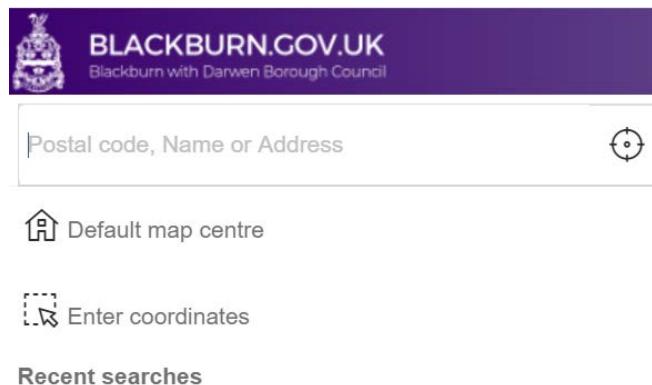
Find a location, address or postcode on the map by entering a value into the search box on the top left hand side. These addresses are derived from Ordnance Surveys AddressBase software.

A list of matching addresses based on the criteria entered will be listed via a drop down list.



The search bar also includes other ways to search

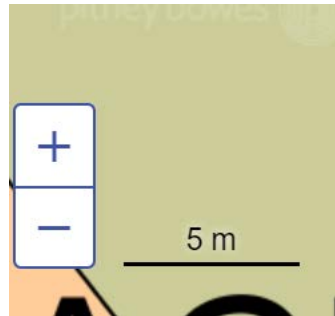
- The user can locate to the default map centre (BwD town Hall)
- Enter bespoke coordinates (eastings and northings)
- Or even zoom to their own location by using the target icon.



## Zooming in or out of the map

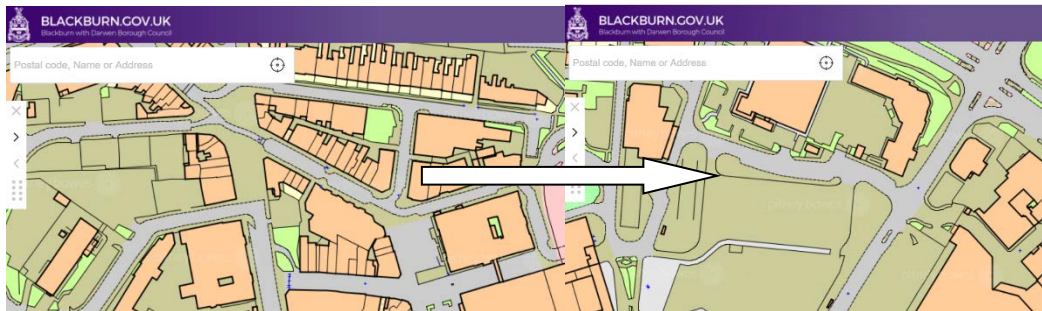
There are two methods of zooming to see a smaller or larger area on the map

- 1) Double click anywhere on the map to zoom in
- 2) Click on the plus or minus symbol on the bottom left hand side. This will also provide a basic scale bar.



## Moving around the map

Click and drag the cursor using the left mouse button move from one location to another

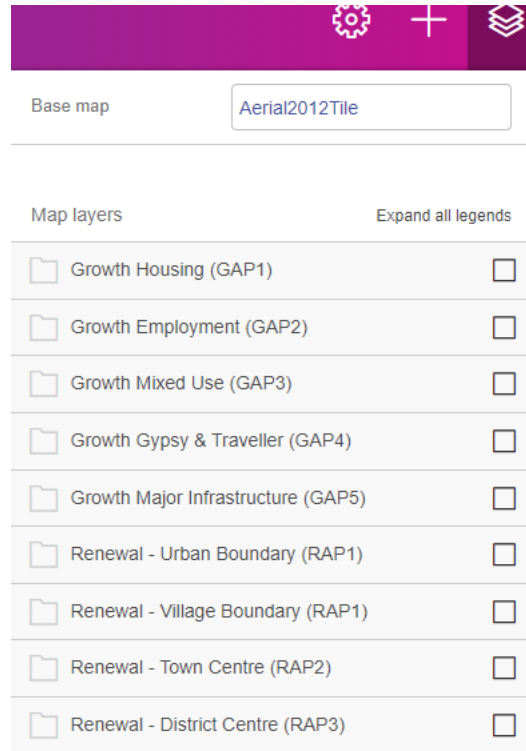


## How to add / remove map information

To add or remove map information, click the icon on the top right hand corner to expose the map legend

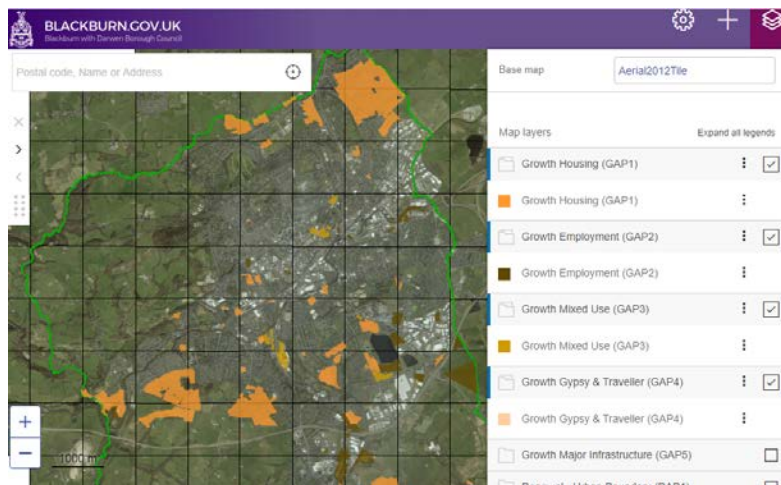


The map will now make all the Local Plan layers available.



Click the box next to the layers you want to see on the map.

In this example, four types of Growth layers have been chosen.

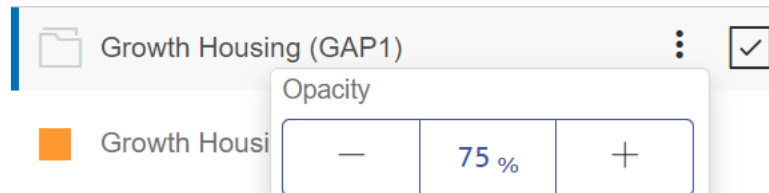


All features within the map layer will appear on the map. Zoom in or out to see all features on the map.

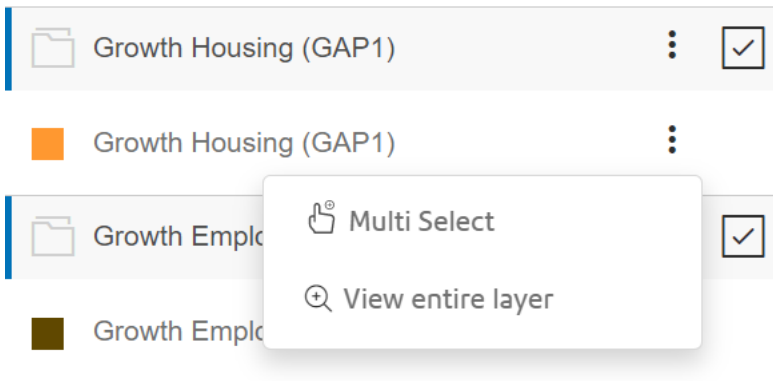
Three dots appears next to each map layer on the legend. One set for the top level and one for the sub level.



Clicking the dots for the top level allows the opacity (transparency) of the map layer to be changed.

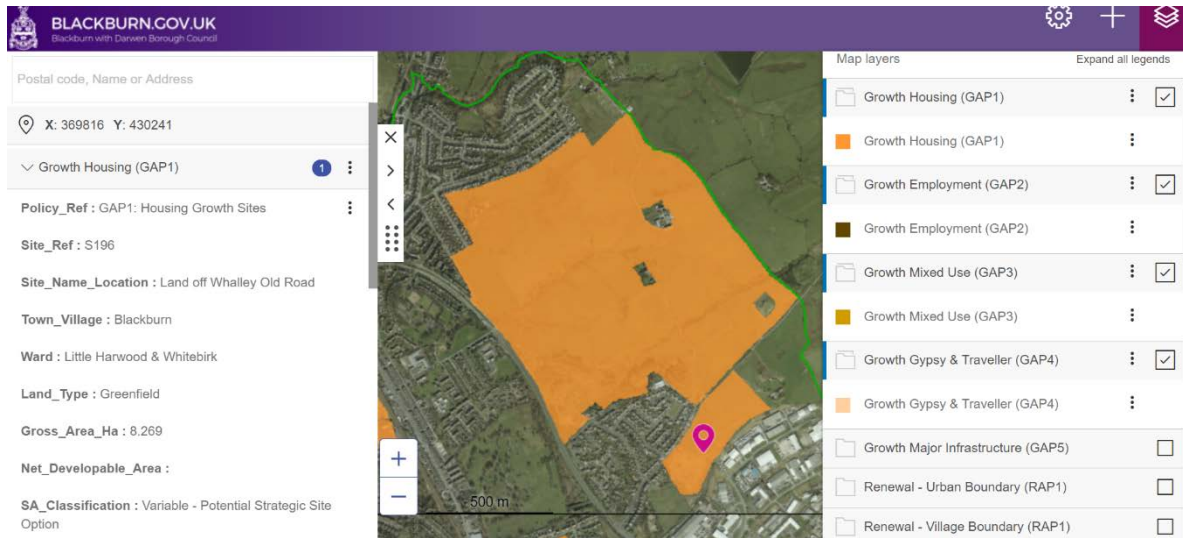


Clicking the dots for the sub level allows the user to select multiple areas at once or view the entire layer across the Borough.

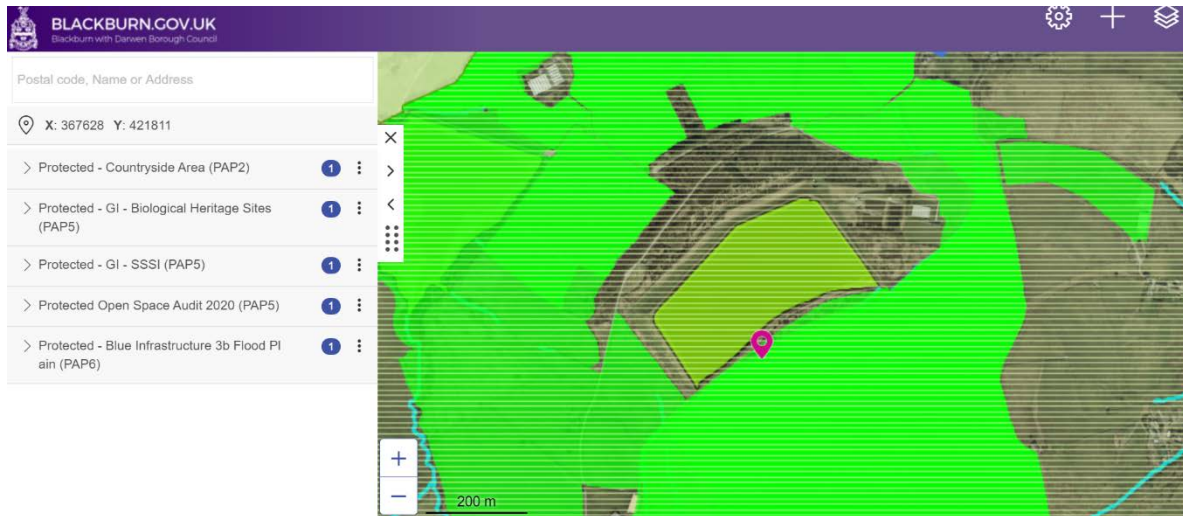


## Finding out about the new features added to the map


To find out more about a map feature just click once on the map itself. Information about those features will be shown on the left hand side.



If multiple items appear in the location selected, they will all appear on the left hand side. This example below highlights five different layers in a single location.



The information on the left hand side can be closed by either clicking on another map feature or by clicking on the X button

The information area can also be dragged left or right using this icon  or fully hidden using the arrow buttons.

This is useful if you are working on larger screens or mobile devices.

## Change the background map

The Local Plan map provides two different types of background.

- Ordnance Survey base maps (MasterMap zoomed in / 10k Raster zoomed out)
- Aerial photography

To change the base map just click on the relevant base map box in the top right corner

Clicking on the BwD Aerial button will change the background from map to aerial photo

